

Latham Colonie Columbiette Vendor Fair

Vendor Registration Form/Contract

@ Latham Colonie Knights of Columbus

Show Date: May 16, 2026
 Latham Colonie Knights of Columbus
 P.O. Box 221
 328 Troy Schenectady Road,
 Latham, New York 12110
 Contact: Kathy Majer
 @klmajer@outlook.com
 (518-272-8831)

Contact Information		
Vendor Name:		
Business Name (if applicable):		
Address:		
City:	State:	Zip:
Phone: ()	Email:	
Do you represent a National Brand / type of merchandise you sell:		
Sales Tax: Vendors are responsible for collecting and paying NYS Sales Tax. To register for a NYS Certificate of Authority to collect sales tax, visit https://www.tax.ny.gov/bus/st/register.htm		

Space Rental Options:

Description	
Indoor and Outdoor covered 4x10 area \$25, with electric \$30	
Outdoor with your own popup with electric \$40	
Outdoor with your own popup \$30	

Reserve space, etc.:

Show Date	Description (Please Check all that apply)	\$ Total
05/16/2026	<input type="checkbox"/> Indoor or Outdoor undercover (4'x10') \$25 (limited availability) <input type="checkbox"/> Indoor or Outdoor under cover (4'x10') w/electric \$30 (limited) <input type="checkbox"/> Outdoor (your own popup) with electric \$40 <input type="checkbox"/> Outdoor (your own popup) \$30 <input type="checkbox"/> Table (no charge) limited supply (one per vendor space) <input type="checkbox"/> 2 Chairs provided, no charge	
Non-Refundable Deposit		

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Knights of Columbus
328 Troy Schenectady Road
Latham, New York 12110

Schedule:

7:00 am — 8:45am	Vendor check-in and set-up
9:00 am — 3:30pm	Show open to public

Vendor Contract Details:

- *Standard Space rental does not include table(s). Eight-foot tables are available to reserve 1 per vendor space*
- *Confirmation of booth rental will be sent by email or mail after payment is received*
- *Show promoter (Latham Colonie Columbiettes) reserve the right to postpone or cancel a show due to COVID-19 concerns, unsafe conditions from severe weather or other unforeseen circumstances. In the event of cancellation, booth rental fee will be returned or credited to a future show.*
- *Items restricted from sale: firearms, ammunition, pornographic materials, food that is not pre-packaged.*
- *All booth space rental fees must be paid in full prior to setup. \$25 service fee for all returned checks.*
- *No refunds for reservations cancelled within 14 days of show date.*
- *Vendors are responsible for providing their own liability insurance and loss insurance coverage.*
- *Vendors shall defend, indemnify and hold harmless Latham Colonie Columbiette/ Columbian Society of Colonie, its owner, employees, volunteers, for any claim of bodily injury, illness, loss or damage suffered by any vendor, their employees, customers, agents or property.*

The undersigned, by affixing their signature below, agrees to abide by this contract and liability agreement.

Vendor Signature _____ Date _____

Please make a copy for your records and send completed and signed contract to the P.O Box address below, along with your payment by check or money order made payable to Latham Colonie Columbiettes

Latham Colonie Columbiettes
c/o Latham Colonie Knights of Columbus
P. O. Box 221
Latham, New York 12110
Attention: Kathy Majer